

# Continuity of Education Plan

**School:** VFKH Montessori School

**Head of School:** Susan Kelly

**Address of Main Office:** 188 W. Ridge Pike, Limerick, Pa 19468

**Email/Phone:** susankelly@vfkh.org

**Website:** www.vfkh.org

---

## *Goal of Plan:*

The goal of VFKH's Continuity of Education plan is to offer accessible learning to all our students that offers reinforcement of skills and knowledge, while setting goals to continue their individual learning paths.

## *Overview of Plan:*

VFKH will utilize Google Classroom to set goals, share lessons and activities, and receive work submissions from families. The teachers will utilize feedback and submissions to monitor students' progress and offer new lessons based on their individual Montessori path. During this unprecedented time VFKH will work to foster community and support, while continuing to guide students on their individual journey. We aim to offer the necessary tools to make distance learning a success for all our families, and to keep students connected with their teachers for some normalcy.

## *Expectations for Teaching and Learning:*

VFKH will focus on reinforcing knowledge and skills already learned, as well and continue the education journey for our students. Teachers will adapt their lessons and suggested activities to those that can be executed at home. Since Montessori is a majority concrete environment this will mean that not all lessons can be translated to the home environment. As a result, teachers will focus on key skills and activities that offer enriching experiences.

For the Primary and Elementary classes, goals will be set on Mondays with work submissions due by the end of school day on Fridays.

### *Communication Tools and Strategies:*

VFKH will continue to utilize email as a way of contacting the school as a whole or to ensure that all parents receive notices. Teachers and administrators are available via email throughout the work week. We expect responses to be sent within 24hrs.

Google Classroom will be used for each individual classroom. Teachers will post on Monday, Wednesday, and Fridays. Students are expected to submit work through this platform. If difficulty arises in this process parents can email their teacher as an alternative.

Zoom will be used by the Elementary classroom.

### *Access (Devices, Platforms, Handouts):*

All lessons and instructions will come via Google Classroom. Each VFKH Classroom has its own online class via this platform. There may be some printable handouts available, however they will either be items students can hand copy (such as research sheets) or are not mandatory (such as maps). VFKH recognizes that not all families have printers or access to printers.

### *Staff General Expectations:*

Teachers are expected to be available via email for parent questions and support throughout the work week. They are to post lesson and guidance in the form of videos and posts on Google Classroom every Monday, Wednesday and Friday. For younger children these are to offer guidance to parents on how to carry out activities at home that replicate classroom skill building to reinforce what the children have learned in the classroom. These teachers will also present new learning opportunities for their students. For elementary age students the videos are made for them directly. These serve the same two purposes: how to practice skills at home, and new paths of learning.

The Elementary teacher is expected to run Zoom meetings on Mondays and Wednesdays with part of the class each time. The meetings will be for the following purposes: personal interaction with the students, check in on struggles, share work, provide support and guidance, and set goals.

### *Student Expectations:*

Elementary students are expected to access Google Classroom on Mondays to review the goals set for the week. From this they should plan work and individual daily goals. In line with the Montessori philosophy, students should follow personal interest and inspirations through this work. If a student has started a project that does not precisely align with the week goals they should communicate with the teacher to determine if this project can meet learning goals and what the personal expectations will be. Submissions of work can happen throughout the week, but are due by the end of the school day on Fridays.

### *Attendance/Accountability:*

Students are to share their work and progress via Google Classroom. This can be in the form of pictures, videos, typed work or summaries from their parent. Teachers will track the progress of students through these submissions and offer suggestions, feedback and corrections through individual communication.

Elementary students are held accountable to meet the set amount of goals each week.

### *Good Faith Efforts for Access and Equity for All Students:*

VFKH is making a good faith effort to support all students at this time. We are individually contacting families to ensure that their needs are being met and our distance learning approach is truly accessible to all VFKH families.

### *Special Education Supports:*

Students are anticipated to continue receiving specialist and therapist supports via their IU and SE programs via their school district. Lessons or plans that require adaption for students with IEPs will be communicated with parents. Teachers are prepared to assist parents in strategizing meeting learning goals in the household. Parents of children with IEPs are encouraged to reach out to teachers for adaptations and suggestions to best serve their child's needs during this time.

### *EL Supports:*

VFKH does not have any students receiving EL supports at this time. If that changes, the plan will be adapted.

*Gifted Education:*

VFKH does not offer a gifted program as all children as seen to be on their own individual learning path with in the Montessori framework.

*Grade Level Contacts:*

Toddler – Ms. Bernadette Kelly [bernadette@vfk.org](mailto:bernadette@vfk.org)

Limerick Primary – Ms. Diane Phelen [phelen@vfk.org](mailto:phelen@vfk.org)

Phoenixville Primary - Ms. Karen Fuller [fuller@vfk.org](mailto:fuller@vfk.org)

Elementary - Mrs. Kelly Nastasi [nastasi@vfk.org](mailto:nastasi@vfk.org)